

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, May 9, 2011

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call:* The meeting was called to order by Chair Garcia at 4:17 pm. Present: Chair Gabe Garcia, Vice-Chair Donna Lewis, Commissioners, Alan Kasehagen, Kathryn McKee, Gabe Dominocielo, staff member Barbara Barker, and City Attorney Steve Wiley.
2. *Opportunity for Public Comment:* None.
3. *Approval of the Minutes from the meetings of Monday, March 14, 2011:* The minutes were approved as revised; moved and seconded (Kasehagen/McKee) and unanimously approved by voice vote. The revisions were to: 1) to change the last sentence in Item 5 from "will be answered at the next meeting" to "was answered, "no" " and 2) italicize the agenda items in the Minutes for each meeting.
4. *Gerges Hearing Scheduled for May 16 and 17, 2011:* Chair Garcia will not be available to sit at this hearing; therefore a sub-panel (Hearing Board) of three Commissioners will be seated. Commissioner Dominocielo will be the alternate and will attend the meeting to observe. The Commission discussed their binders and documents for the upcoming hearing. Hearing on May 16th and 17th to start at 8:30 am. Vice-Chair Lewis to speak to Hearing Officer David Hughes, before the start of the hearing, regarding the timeframe for the two-day hearing.
5. *Discussion/approval of proposed changes/additions to the Hearing Procedures related to Requests for Discovery, the Pre-Hearing Meeting, Exhibits and Briefs:* The Commission discussed the proposed changes/additions to the Hearing Procedures. Vice-Chair Lewis made a motion to table this item to the next meeting; the motion failed due to lack of a second. Changes were made to the proposed Hearing Procedures by amending the date from March to May 2011 and adding "as determined appropriate by the Hearing Officer" to the end of the last sentence in the Discovery section on page 6. The motion to accept the Hearing Procedures as amended was moved and seconded (McKee/Kasehagen) with Chair Garcia agreeing; Vice-Chair Lewis was opposed. Commissioner Dominocielo abstained due to his arrival at the end of the discussion of this item.
6. *Topics for the next meeting, which is scheduled for Monday, July 11, 2011:* None.
7. *Adjournment of Meeting:* The motion to adjourn the meeting at 5:06 pm. was moved and seconded (Garcia/Kasehagen) and unanimously approved by voice vote.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Barbara Barker at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.